



Date: Wednesday 21st June, Summer 2023

Time: 3-5pm

Venue – Church House, Guildford

Hybrid Meeting by Zoom - this meeting was recorded as part of minute taking.

Quorum required – 9

Members Present – 9 (by 4.26pm)



Present:

Sarah Harris, Acting Chairman & Group A member

Rachel Boxer, Primary RE Consultant & Adviser to the SACRE

Jane Whittingdale, GDBE School Services Manager & Clerk to SACRE

Nicola Morgan, Senior Educational Effectiveness Advisor, Surrey County

Group A:

Sarah Harris– Acting Chair, SACRE

Jennie Johnson – Chair Group A

Peter Ward

Allan Taylor (joined at 4pm)

Group B: No member of group B was present

Group C:

Alex Page *(present throughout)*

Rashida Nasir

Saadia Nawaz

Saima Saleh

(teachers arrived 15.30, at end of school day)

Group D:

Bob Hughes (in person)

Item No.	SACRE Business meeting	Actions arising	
	Time convened: 3pm	By whom	By when
1.	<p>Welcome and Introductions Deborah Jackson was introduced as the new Surrey NEU member for Group C. She is assistant headteacher at Sandcross School in Reigate</p> <p>It was also confirmed that as the meeting was not quorate, no formal business could be transacted, therefore any items requiring a vote or approval of the SACRE will need to be included in the October meeting.</p>	SH	
2.	<p>Apologies for Absence Group A – Rosslyn Doney; Inderjeet Singh Rehncy; Patrick Jatumet; Kawther Hashmi Group B – Shaun Burns (correction - SIAMS Roadshow), Sarah Hutton & Jane Whittington (at Triennial conference), but comments sent ahead of the meeting by group Chair, Jane Whittington Group C – Gemma Papworth Group D – Buddhi Weerasinghe (was hoping to join the meeting later, but didn't)</p> <p>Not in attendance (noted in minutes only) Group A - Simon Mortimore; Raju Pandyr Group D – Andy Lynch (resigned); Jordan Beech</p>	JW'dale	
3.	<p>Chair's Actions SH reported, confirmed by NM, that the Surrey Agreed Syllabus had been adopted at the full cabinet meeting on May 30th, and therefore is now the statutory document for RE for all maintained schools in Surrey, and academies that wish to adopt it.</p> <p>Liz Bowes has stepped down from her role as SACRE Chair. RB confirmed that the advice of SCC is that because of the proposed change to the constitution to allow for a Chair to be appointed from within the SACRE membership, Sarah Harris would be Acting Chair for the interim meetings until the new constitution is adopted. SH kindly agreed to take on this role.</p>	SH ALL	30/5/23 21/6/23

4.	<p>Minutes of the Extraordinary SACRE meeting, 4th May 2023 No actions resulting from this meeting or comments post-meeting</p> <p>Minutes of SACRE meeting, 15th March 2023</p> <p>Matters Arising See actions within 15.3.23 minutes* RB confirmed that she is waiting for Simon Mortimore’s comments on the draft Baha’i concept map. She will follow this up before the meeting in October and report then.</p> <p>SACRE development plan – item 8 on this agenda</p> <p>The item relating to School Workforce Data will be included in the October agenda, by which time new data will be available.</p> <p>RB reported to the committee that she had met with the Hindu chaplain from the University, and feels that this will be a fruitful partnership going forwards in terms of resourcing for schools. All other matters arising from the ASC section of the meeting have been taken into account in the revisions to the syllabus, which has now been approved and adopted.</p> <p>In principle, the committee approved the minutes of both meetings, confirmed when the meeting was quorate by number of members, at 4.26pm.</p>	<p>RB</p> <p>ALL</p> <p>PW</p> <p>RB</p>	<p>11/10/23</p> <p>21/6/23</p> <p>11/10/23</p> <p>11/10/23</p>
Minutes of SACRE meeting 21/6/23			
Quoracy – as the meeting was not quorate, some agenda items were for discussion and information only, and items 5 and 8 will need to be included in the next meeting of the SACRE			
5.	<p>Constitution status Nicola Morgan, Senior Education Effectiveness Adviser, Surrey County Council, introduced this item. Report on progress with the constitution review, submitted with her briefing paper</p> <p>Main points to note:</p> <ul style="list-style-type: none"> • Proposals by the working party will need to be agreed by the SACRE • SCC have approved the proposed change to the role of SACRE Chair, which will now be a role that any SACRE member can • Comments submitted by email from Group B & JJ • Items in yellow are new • Items in blue are for rewording • PW comment: clarity that bullet in NM’s report about LA representative refers to the LA officer, not members of Group D <p>RB offered to scrutinise the draft for SPaG!</p> <p>SH presented the draft constitution highlighted Aims, to make clear what the purpose of the SACRE is The LA appoint members Membership needs to be conducted according to agreed processes set out in the constitution</p>	NM	11/10/23

<p>All members need to have a nominating body. There are some members for whom this is still outstanding. RB will follow this up</p> <p>Members of the LA</p> <p>Formal process for membership outlined in</p> <p>JW'ton & group B comments: Diocese of London vacancy is in discussion; agree with aims & proposal to consider include Ahmadiyya community, plus increase more diverse representation from Christian communities on Group A.</p> <p>AT had also expressed this concern.</p> <p>NM commented that there is no limit on numbers of members in groups, this is an issue to take forwards for SACRE discussion.</p> <p><i>Rashida Nasir joined the meeting at 3.26pm & Saadia Nawaz shortly after</i></p> <p>RB commented that the numbers relating to membership were a reflection of the reality of the then current membership, and not intended to be prescriptive. JJ confirmed that there is no legal maximum size for Group A (or any other group) RB clarified the erroneous bullet point under the aims, in relation to the requirement for RE in academies. This will be amended in the draft constitution.</p> <p>>SH requested that members consider their views on the constitution of group A prior to the next meeting, when this will be discussed further.</p> <p><i>Saima Saleh joined the meeting at 3.39pm</i></p> <p>Section 3: needs rewording to reflect the processes that will be agreed by the SACRE at the next meeting, following the decision of the LA that the SACRE may now appoint their own Chair from within the membership. How and when this happens is for the SACRE to decide.</p> <p>>This will be discussed at the next meeting.</p> <p>BH commented that he feels it's important that members of group D should be individuals who are interested in and committed to the role and that specific political representation is secondary to this, but still desirable. He also felt that the Children and Lifelong Learning committee of SCC may be best placed to provide members for Group D</p> <p>NM & Carrie Traill will take this back to the LA, as there are now currently 2 Group D vacancies.</p> <p><i>Rev Allan Taylor joined the meeting at 4pm</i></p> <p>SH commented that it is important that the relationship with the LA is also important when it comes to any complaints received so that they can give appropriate advice. The constitution should reflect our ideal.</p> <p>RB added that there is a significant connection between the strength and flourishing of a SACRE, the strength & flourishing of RE in schools and the engagement of the LA, so that everyone works together.</p> <p>JJ comments related to scrutinising the draft for inclusivity, relating to faith & belief. These will be reflected in the draft that will be presented to SACRE for discussion at the next meeting, in line with the terminology in the Agreed Syllabus</p>	<p>ALL</p> <p>ALL</p>	<p>11/10/23</p> <p>11/10/23</p>
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	<p>RB clarified the purpose of determinations as distinct from the aims for all schools to provide collective worship that is inclusive. Determinations are a statutory structure available for schools for whom an act of worship that is wholly or mainly of a broadly Christian character would be inappropriate.</p> <p>Membership of SACRE Group A, Section 1.2 Representative groups should be appointed by the LA. Members must be nominated by their representing body SACRE & the LA must agree the application process, which will include minuting the discussion that takes place at SACRE level. Membership is not about an individual, but the community which they represent. The community should apply to the LA for representation PW assured members that this is a common area of discussion amongst SACREs! JJ informed the SACRE about a membership issue in Kent SACRE, which demonstrates the importance of the local authority's involvement. Concern was expressed about ensuring that this process is as clear and timely as possible. NM recommended some clarity about resignations / lapsed membership, in section 2.</p> <p>>NM, SH & RB will work on the wording to present to the next meeting. This will be discussed and agreed at the next meeting, so that the draft can be presented SCC legal / the LA</p>	<p>SH</p> <p>NM SH RB</p>	<p>11/10/23</p>
6.	<p>Membership matters SH advised that the outstanding application of the Ahmadiyya Community to group A needs urgent resolution, but has to await the approval of the process in the constitution, to be decided by the SACRE, before this can progress. Members were reminded that any email communications in regard to membership are a matter of public record for the purposes of FOI requests.</p>	<p>SH</p>	
7.	<p>NASACRE AGM: 30 years of SACREs SH and RB gave a brief report from the recent NASACRE AGM in London. It was interesting to note the difference that geography makes to the way SACREs work! SH & RB underlined the main message about the importance of the relationship between the LA and the SACRE for a successful and fruitful partnership, and the importance of the role of the SACRE for community cohesion. Members can find out more using the link on the NASACRE website: 2023: SACREs for the Future - NASACRE</p>	<p>RB SH</p> <p>ALL</p>	
8.	<p>Local Updates RB passed on congratulations and thanks from the LA commissioning team for the impressive syllabus. Schools are very keen for all the non-statutory materials and resources to be published! Training: implementation training this term has been attended by 161 Primaries, 20 Secondaries (a 2000% increase on last time!) and a consultation with 1 special school. 'Unpacking RE': She is also running a giant online staff meeting which will be attended by 86 school staff teams. Briefings for senior leaders also available. SACRE website is live: SACRE members can find it here:</p>	<p>RB</p>	

	<p>Non-statutory materials are located on the GDBE-elevate webpage, and are mostly free for all schools, with a login. SACRE’s funding from the LA has resulted in the statutory syllabus Diocesan hours have supported the development of the non-statutory materials.</p> <p>RB will work with Speakers’ Forum & other faith/belief members to help produce visual materials for schools to access – date to be decided for the meeting to plan. RB asked members to look at paper 7.1 for further information, SH encouraged members from all groups to consider if they might have contributions to make.</p> <p>>SH also suggested that something social and in-person might really help to reinvigorate the SACRE and re-connect us all. This to be confirmed with next meeting agenda.</p>	<p>Speakers’ Forum</p> <p>ALL</p>	<p>Date TBC</p> <p>Date TBC</p>
9.	<p>SACRE Development Plan (SDP) (Paper 8.1) All tasks on the current development plan have been completed. The new development plan for the next 3 years (2023-2026) has been produced in draft. RB outlined the importance of this document for the effective working of the SACRE, and also highlighted the task of self-evaluation as being a new practice. As the meeting was not quorate, and this important document requires discussion and the approval by the SACRE, it was agreed that this item should be included in the next meeting on 11th October. >Members should come prepared to do this at the next meeting, and also to read the self-evaluation document so that this can be achieved swiftly.</p>	<p>RB</p> <p>ALL</p>	<p>11/10/23</p>
10.	<p>Date of Next Meetings: Wednesday 11th October 2023 3-5pm (with hybrid capacity) Location: Church House, Guildford SH encouraged members to attend in person if possible</p> <p>Agreed dates for next academic year 2023-24:</p> <ol style="list-style-type: none"> 1. Wednesday 11th October, 2023, 3-5pm 2. Wednesday 13th March, 2024, 3-5pm 3. Wednesday 19th June, 2024, 3-5pm <p>Noting Academic Year 2023-24: Full SACRE meetings will no longer be followed by Agreed Syllabus Conference.</p>	<p>ALL Clerk</p>	

The meeting closed at 4.55pm

Signature: ⁱⁱ _____ Minutes Approved by SACRE Committee ____

Date: _____11/10/2023_____

Minutes to be circulated to: ⁱⁱⁱ SACRE Committee, Local Authority SACRE Officers, Diocese and being also published in the public domain via cofeguildford.org.uk

Summary of actions^{iv} 21/06/23

Item	Action on	By whom	By when
1.	Confirmation of date of SACRE celebration event, marking completion of syllabus & thanking teachers involved with writing	SH	11/10/23
2.	Baha'i concept map – draft to be commented on and ready to present to full SACRE meeting for approval	SM / RB	11/10/23
3.	Draft constitution: amend to take account of members' comments within the meeting and comments submitted by email Specifically, members are requested to pay particular attention to sections highlighted in yellow (new) and blue (amended)	NM/SH/RB ALL	11/10/23
4.	Syllabus resourcing: Speakers' Forum planning session for resourcing of thematic & systematic units, as appropriate	Speakers' Forum / RB	11/10/23
5.	School Workforce Data analysis – report on current data to be provided with agenda and to be presented at the Autumn term SACRE meeting	PW/RB	1/10/23 11/10/23
6.	SACRE Development Plan: members to be ready to comment on draft, amend and, if possible, approve at Autumn term meeting	ALL	11/10/23
7.	SACRE self-evaluation document: all members to read document, with particular attention to section 3 'Evaluating the effectiveness of the locally agreed syllabus	ALL	11/10/23