



## Meeting of the Surrey SACRE



**Date: Wednesday 6<sup>th</sup> November – Autumn 2024**

**Time: 3.00-5.00pm**

**Venue – Church House, Guildford**

Hybrid Meeting by Zoom - this meeting was recorded as part of minute taking.

Quorum required – 9 (at least 1 from each group). Meeting quorate 3.05pm.

Officers present x2 / Clerk x1 / Members Present

**Present:** x 15

**Officers x2:**

**Sarah Harris** - Chair of SACRE

**Rachel Boxer** – Adviser to Surrey SACRE/RE Consultant

**Clerk: Liz Mitchell** - Diocesan Administrator & Clerk to SACRE

(Jane WD – former Clerk to SACRE/ operating Zoom technology)

**Contract Manager: Alex Tear** – Diocesan Director of Education/Contract Manager for SACRE (left meeting at 3.23pm)

**Group A x7:** Jennie Johnson - Chair of Group A, Sarah Harris - Chair of SACRE, Rev Allan Taylor - Vice Chair of SACRE, Sadia Irfan (joined at 3.05pm), Rosslyn Doney, Peter Ward (joined at 4.10pm), Rashida Nasir (joined group A from group C at 4.13pm)

**Group B x1:** Jayne Pavlou (left at 4pm) Jane Whittington (joined meeting at 4.13pm to vote on RN membership. Left meeting at 4.15pm)

**Group C x1:** Saima Saleh - Co-Chair of Group C (joined at 3.36pm), Rashida Nasir (left group C to join group A when meeting quorate/vote taken at 4.13pm)

**Group D x2:** Robert Hughes, Dennis Booth

Item No.	SACRE Business meeting Time convened: 3.00pm. RB informed meeting recorded on Zoom for minuting purposes. No objections.	Actions arising	
		By whom	By when
1.	<p><b>Welcome and Introductions</b> Chair SH opened the meeting with welcome and introduction to new member Jayne Pavlou in Group B. RB had introductory discussion online with JP 15 minutes before main meeting. RB/Chair SH formally acknowledged JP joined as member in Group B. Formal nomination email received from London Diocesan Board for Schools on 18.10.2024. Send formal acceptance by Surrey SACRE to London Diocese for JP nomination. <b>SI joined meeting in person at 3.05pm</b> JP introduced herself to SACRE. SACRE introduced themselves to JP.</p>	Chair SH /Clerk	Aut 24
2.	<p><b>Apologies for Absence:</b> <b>Officers:</b> Jo Kenyon - apologies given. Jo is now the SCC contact for Surrey SACRE. <b>Group A:</b> Simon Mortimore – resignation received. Raju Pandya, Patrick Thueanmuenwai, Inderjeet Rehncy - no response. <b>Group B:</b> Jane Whittington – apologies given but available if required for voting purposes. Shaun Burns – apologies given, Sarah Hutton – no response. <b>Group C:</b> Saadia Nawaz, Deborah Jackson, Alex Page – no response. AP left school – no forwarding contact given. <b>Group D:</b> Jordan Beech, Buddi Weerasinghe – no response.</p>		
3.	<p><b>Approve minutes of previous SACRE meetings: 13.03.2024 (paper 3.1), Extraordinary SACRE 24.04.2024 (paper 3.2) &amp; 03.07.2024 (paper 3.3)</b> Prior to 06.11.2024 meeting, Clerk circulated to SACRE members by email on 22.10.2024 previous minutes for meetings held on 13.03.24, 24.04.24 and 03.07.2024. Points of note received from JJ for 03.07.2024 minutes – amendments duly made and circulated to SACRE. No other comments from members by email or present at meeting  As meeting quorate with RN still in Group C, SACRE agreed/signed off minutes for 13.03.24, 24.04.24 and 03.07.24 later in meeting at 3.23pm. JP voting in principle – no comments received from members in group C prior to meeting. <b>AT left meeting at 3.23pm.</b></p>	SACRE	06.11.24

4.	<p><b>Matters Arising from previous SACRE Meeting:</b>  Chair SH handed over to RB to go through matters arising from 03.07.2024 SACRE meeting:  <b>Member attendance report - paper 4.1</b> (emailed to SACRE members 22.10.24):  Chair SH invited RB to go through report.  RB shared paper 4.1 on screen - highlighted importance of attendance at meetings to ensure quoracy from all Groups to conduct/transact business. Action from previous meeting to chart attendance across the 4 Groups so can follow up persistent absentee members to check:</p> <ul style="list-style-type: none"> <li>- from wellbeing view members are ok</li> <li>- members are still able and want to be a representative on their group</li> <li>- if SCC needs to find other representation within their community through the official channels</li> </ul> <p>There are significant groups we don't always hear from in meetings due to being unable to attend. It is important voices are heard across all the 4 SACRE committee groups as highlighted from some past issues faced at SACRE.  RB confirmed within remit of SACRE constitution members have the option to send a representative if they can't attend and be responsible to prepare that person for the meeting as appropriate.  <b>Action:</b> Chair SH to follow up individuals who are not attending meetings.  <b>Action:</b> for future SACRE meetings insist members who are unable to attend send and prepare an appropriate representative to stand in.</p> <p><b>Baha'i Concept map – paper 4.2</b> (emailed to SACRE members 22.10.24):  Chair SH briefed notes received from SM re Baha'i concept map.  RB shared document on screen and highlighted changes made based on SM comments:</p> <ul style="list-style-type: none"> <li>- added Adam and Noah</li> <li>- correction in timeframe for Adam and Noah</li> </ul> <p>SM confirmed to RB happy with the concept map.  Chair SH advised members to look at all the concept maps available on SACRE resources to help develop their understanding. Chair SH formally thanked RB for her work on them.  <b>Action:</b> RB to add the Baha'i concept map to the collection of concept maps that support the content of our syllabus and help teacher's subject knowledge.  Chair SH advised SM standing down from SACRE due to ill health – he will look for a new Baha'i representative.  <b>Action:</b> SM to advise when new Baha'i representative found.</p> <p><b>SACRE training materials/GDBE Elevate demo</b> – an outstanding action from previous meeting was to provide some training for SACRE members to help navigate different places where materials for schools are available. RB directed members to link given on agenda <a href="#">How do I use GDBE elevate? (youtube.com)</a> . This enables SACRE members to register for GDBE Elevate (resources platform for schools), and access secure area for SACRE members including an induction training module. RB highlighted the induction module is beneficial for both new and existing SACRE members to do, and encouraged all to access/work through the training.  RB also highlighted NASACRE offers a large amount of free materials which SACRE members can access via links which have been emailed to them (see item 9).</p> <p><b>RE Hubs place of worship accreditation</b> – RB explained RE Hubs is a national organisation that links people together on a national basis. RE Hubs have significant funds to run free accreditation training for places of worship to undertake. Accredited places of worship then go on a database for schools, SACREs etc in and outside Surrey to access enabling them to set up opportunities for training sessions with. RB encouraged SACRE members linked to places of worship to look at the free accreditation training via RE Hubs via link issued to SACRE members on agenda <a href="#">Register as a place of interest (re-hubs.uk)</a>  Other matters arising discussed as agenda items later in meeting.</p>	<p>Chair SH  Chair SH,  Clerk/  SACRE</p> <p>RB</p> <p>SM</p>	<p>Spring 25  Ongoing</p> <p>Aut 24</p> <p>Spring 25</p>
5.	<p><b>Chair's Actions:</b>  Action from previous meeting was to make interfaith training and understanding diversity an agenda item for SACRE to discuss/address how to help religious communities understand content of syllabus as a document with an educational foundation rooted in realities of classroom practice. See follow up in item 8.</p>		

6.	<p><b>Membership Appointments:</b>  <b>Formally record letter from Ahmadiyya Community: paper 6</b> (emailed to SACRE members 22.10.24). Chair SH referred members to paper 6. RB shared letter on screen from Ahmadiyya Community dated 28.10.2020 officially nominating RN as their representative. As agreed in meeting on 03.07.2024, having followed due process Surrey SACRE can now move forward to appoint RN to Group A.</p> <p>Chair SH raised suggestion if it is possible to amend the SACRE Constitution to allow business to proceed if meeting not quorate by contacting SACRE members to say what they would vote to avoid delays. RB proposed referring to PW's advice later in meeting when he joined.</p> <p><b>Formally appoint RN to Group A</b> – as agreed at last meeting on 03.07.2024, Surrey SACRE to formally appoint RN to Group A. At this point in meeting still waiting for a teacher from group C to join to make meeting quorate to vote as RN couldn't vote herself in. See item 10. The formal vote happened at 4.13pm in item 10 when the SACRE was fully quorate.</p> <p><b>RB requested Clerk LM to ask JWT to join meeting for vote – JWT in another meeting in building. Clerk left meeting 4.10pm. Clerk rejoined and JWT joined meeting at 4.13pm for vote purposes.</b></p> <p>Chair SH asked for formal vote for admitting RN to Group A – no objections received from Surrey SACRE members present. RN appointment to Group A as representative of Ahmadiyya Muslim community formally and unanimously approved by Surrey SACRE committee present in meeting across the 4 groups.</p> <p><b>Action:</b> Chair SH to draft /send letter to formally notify Ahmadiyya Muslim Community of RN appointment.  <b>JWT left at 4.15pm</b></p>	Chair SH/ Clerk	Aut 24
7.	<p><b>Membership Updates:</b>  RB confirmed Jo Kenyon is now the SCC contact for Surrey SACRE. JK sent apologies for this meeting. RB to meet with her in due course to brief her about Surrey SACRE.  RB confirmed earlier that Group B vacancy has now been filled by Jayne Pavlou.  RB highlighted 3 vacancies in Group C (Teachers):  Alex Page has moved schools – no forwarding contact received for AP. RB has tried to make contact with her via The Priory to see if she wants to continue but no success to date.  RB following up leads for an Academies link to replace Lou Smith who resigned in the summer term following move to another role out of Surrey.  Vacancy when RN moves to Group A – RB in process of recruiting from Surrey Network groups but proving difficult.</p> <p><b>Action:</b> send formal acceptance by Surrey SACRE to London Diocese for JP nomination.  <b>Action:</b> RB to follow up filling vacancies in group C</p>	RB  ChairSH/ Clerk RB	Nov 24  Aut 24 Spring 25
8.	<p><b>Understanding Diversity and Worldviews SACRE training:</b>  <b>Please bring a KitKat and Ofsted subject inspection report 'Deep and Meaningful' – Paper 8</b> (emailed to SACRE members 22.10.24):  Worldviews carried forward as an agenda item from previous meeting in July to support members' understanding of what this means for schools. Due to time unable to cover in this meeting.</p> <p><b>Action:</b> make understanding diversity and Worldviews agenda item for Spring SACRE meeting  <b>Action:</b> develop comms for Schools Bulletin on diversity of different faiths</p> <p>The action of a previous meeting at the request of IR related to some serious issues that he had been made aware of with visitors to schools as part of RE. As IR not in attendance at this meeting SACRE unable to follow up on.</p>	Chair SH RB & SACRE	Carried forward to Spring 2025
9.	<p><b>National Updates –</b>  Chair SH asked RB to brief on national updates.</p> <p><b>Feedback on survey findings –</b>  RB explained with JWT's help they put together a survey for our schools to complete on delivery of RE curriculum. Survey sent out in Spring term 2024 to all community, academy and CofE schools in Surrey using our Agreed syllabus.  Only 8 schools responded which doesn't give a fair reflection but RB shared findings on screen.</p>		

	<p>Survey asked a number of questions for schools to respond to as follows:</p> <ul style="list-style-type: none"> <li>- contact email enabling further engagement with schools.</li> <li>- indication of syllabus resources school used and how often accessed the resources including either commercially available schemes or ours.</li> <li>- information about any visitors who come into schools to support them with RE.</li> <li>- how schools found the way to find and access the resources.</li> <li>- are pupils enjoying the Agreed syllabus.</li> <li>- are pupils enjoying teaching the Agreed syllabus.</li> <li>- any particular units teacher/pupils enjoyed and why.</li> <li>- any particular units teacher/pupils found challenging and why.</li> <li>- what one thing might improve the classroom experience of RE</li> <li>- experience of teaching the thematic units</li> </ul> <p>Feedback received will be used to engage with schools and subject leads particularly for JWT in her new partnership role with schools. RB invited members questions/comments.</p> <p><b>SS joined meeting online at 3.36pm. Meeting became quorate for purposes of voting on RN.</b></p> <p>JP highlighted how encouraging the responses were from those who fed back and particularly that the children were so positive.</p> <p>SS highlighted feedback she received from teachers is that some are finding the content tricky. SS is trying to find out more about the use of thematic units – feel schools opting out of using them.</p> <p>RB briefed she has discussed the syllabus with subject leads in training sessions but attendance at sessions has significantly dropped to low 40s. Pressure on teacher time and coping with change causes challenge for teachers to attend training. Comms with schools is also challenging – may not be reaching the right audience to engage with the right people in schools. Suggested as a topic to look at in the SACRE Development Plan – to come back to later in meeting.</p> <p>RN – commented that some MAT schools had been following the Agreed syllabus. However, a new CEO bought in new syllabus to follow, and schools have moved away from what doing before.</p> <p><b>Action:</b> Suggested contacting MATS may be a way to engage more schools with the Agreed syllabus.</p> <p>RB thanked members for comments.</p> <p><b>Sale of the syllabus</b></p> <p>Chair SH flagged this was for SCC to brief on in meeting but SCC representative not in attendance.</p> <p>RB outlined in Spring term Wiltshire CC contacted us asking if our Agreed syllabus was for sale having found out about it from teachers who had moved from Surrey. This could provide a good source of extra funding if we could sell our syllabus. Process has been frustrated as CT who was looking at it has now moved to another LA. RB asked if RH and DB in capacity as County Councillors could follow it up and put pressure to get an answer.</p> <p>Chair SH suggested this could be a good way to advertise our syllabus to Surrey Academies to use or buy. RB cautioned need to agree what to charge and the process. Currently we offer the syllabus free to all Surrey schools.</p> <p>SS questioned if we know what others charge for their syllabuses.</p> <p><b>Action:</b> RB to keep in contact with SCC Legal department and JK who are progressing sale of the syllabus conversation. RB to send details to RH (to cc DB) to follow up with SCC.</p> <p><b>NASACRE Briefings &amp; Training</b></p> <p>Clerk LM reminded SACRE members new NASACRE login details to access resources have been sent out by email as follows: <a href="#">Welcome to NASACRE - NASACRE</a> Username: members Password: 2425Gr8RE4a7L! Please note, some content is for subscribed SACREs only, which you can access using the login details here (please don't share these – thank you).</p> <p>RB shared NASACRE website on screen – signposted resources, termly briefings and free training webinars for subscriber. RB encouraged SACRE members to access as much training and resources as possible nationally to develop understanding and support each other locally.</p> <p>Termly briefings are very informative – RB again encouraged members to regularly read to keep as informed as possible on SACRE matters and offer suggestions in meetings.</p> <p><b>Action:</b> LM to send NASACRE update/login details out with minutes after the meeting.</p> <p><b>JP left meeting at 4.00pm</b></p>	<p>RB</p> <p>RB/RH</p> <p>Clerk</p>	<p>Spring 25</p> <p>Spring 25</p> <p>Dec 24</p>
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10.	<p><b>Local Updates:</b></p> <p><b>Feedback on Open House initiative &amp; new opportunities</b>  RB briefed to help increase teachers’ subject knowledge, and with new Agreed syllabus and new opportunities to engage with teachers, launched an ‘Open House’ initiative in summer term with visits to places of worship: Buddhist Centre in Woking, Shah Jahan mosque in Woking and Hindu temple in Epsom. Visit planned to Ahmadiyya mosque in Feb 2025. Low numbers attending the visits means difficult to run them effectively. For those who did attend proved a very beneficial experience.  This has left a hiatus knowing how we can help teachers to get better subject knowledge to understand complexity and ‘lived’ experience of different faiths when it seems difficult for teachers to attend training out of school. RB looking for creative input from SACRE which members offered in CPD item.</p> <p><b>Group C suggestions for CPD training – SACRE members offered ideas:</b>  SI – bring a ‘visit’ to school staff meetings.  SS – record a 360 video as a resource to watch then have access to a Q&amp;A like RE online ‘Email a Believer’. Visits sound great but it is hard for teachers to get out of school and distances to travel. Time pressures are hard to overcome with teaching and family. Aware that being in the places is better to have first-hand experience but virtual is better than nothing.  RD – if have a videographer willing to go round places of worship to make good videos these could part of our resource bank for both teachers’ knowledge and using in the classroom with children. Could show short video in a staff meeting and arrange a zoom link for a direct Q&amp;A with that place of worship.</p> <p><b>Action:</b> RB to take away and follow up on suggestions from teachers for CPD training. Chair SH offered to set up a zoom interview at Synagogue with SACRE members as a trial video resource.</p> <p>RB highlighted as JP left meeting lost quoracy in Group B. RB asked Clerk to request JWT join meeting to enable vote to be taken for RN to be formally admitted to Group A. JWT in another meeting in building.</p> <p><b>Clerk left meeting to ask JWT to join meeting at 4.10pm.</b>  <b>PW joined meeting at 4.10pm</b>  <b>Clerk rejoined and JWT joined meeting at 4.13pm for quoracy/voting purposes – see item 6 for detail.</b>  <b>JWT left meeting at 4.15pm</b></p> <p><b>Surrey Healthy Schools steering group representative</b>  RB briefed in our wider capacity of engagement with other parts of LA educational work, Surrey SACRE has a long-standing association with Surrey Healthy Schools initiative. Gives us another way in to talking about religion and belief in terms of developing the whole child. Raju has previously attended meetings but unable to continue. RB formally requested somebody from SACRE be present at meetings once a term – could be a shared role. RB going to meeting on 19.11.2024.</p> <p><b>Action:</b> RB to email SACRE members to volunteer attendance on Surrey Healthy Schools Initiative steering group.</p> <p><b>Speakers Forum – Interfaith week @ George Abbot</b>  Sarah Lyles (Surrey Healthy Schools) asked RB to update our information online re Speakers Forum which RB has done. RB shared slide to SACRE about Speakers’ Forum which is a Surrey SACRE initiative designed to support schools with interfaith dialogue as part of RE.  RB briefed SACRE that George Abbot teacher approached us for resources for Interfaith week which takes place w/c 11<sup>th</sup> November 2024. Ran virtual Interfaith week session with George Abbot during Covid with video resources and Q&amp;A session which other schools able to zoom in to. This could be something we could offer as part of CPD discussion to engage with secondary schools to support RE curriculum.  RB briefed she put out resources for Interfaith week in the Schools Bulletin for schools to use and as an advert for how RE can improve community cohesion in school life by engaging in dialogue together.</p> <p><b>DB left meeting at 4.30pm</b></p>	<p>RB/Chair SH</p> <p>RB</p>	<p>Spring 25</p> <p>Aut 24</p>
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11.	<p><b>SACRE Development Plan (SDP) – Paper 11</b> (emailed to SACRE members 22.10.24):  Chair SH invited PW to share feedback from SDP sub-committee – how it works and reports back to SACRE. RB shared paper 11 SDP on screen - outlined SDP and its purpose. As part of Surrey SACRE statutory duties we produced a development plan which outlines from LA view:</p> <ul style="list-style-type: none"> <li>- what we intend to do with funding they provide for the work of the SACRE and</li> <li>- issues we need to address to help the engagement with schools particularly with the outworking of the Agreed syllabus.</li> </ul> <p>The sub-committee revisited the SDP as funding stream and plan didn't quite meet up. Funding received on a 2 yearly basis. A year of the SDP was on the old funding. Until had new LA funding for 2024-26 confirmed we didn't know what tasks we could set out.</p> <p>2023/24 plan is complete - some red areas flagged to do with membership/quoracy at meetings. 2024/25 plan is now based on what we know the LA funding availability is what we must do as a SACRE to deliver against our statutory responsibilities annually eg. meetings, support for schools, annual reports and feedback to Surrey how using the LA money which also covers RB time. The sub-committee identified and worked on additional priorities above the statutory duties to benefit schools better. Extra funding from sale of syllabus would greatly enable these tasks.</p> <p><b>Action:</b> RB to send out updated SDP with Autumn term actions.</p> <p>PW ran through the SDP as discussed at engaging sub-committee meeting on 18<sup>th</sup> August 2024. Had a working party group of Chair SH, RB, JWT, IR, PW, RD, SM. Looked at following as priorities:  <b>Statutory responsibilities highlighted to work on:</b>  <b>Item 3</b> – seek to ensure schools continue to have locally sourced, high quality resources in RE. Recognised importance of reaching the Dharmic community which PW highlighted came through at RE Council which he sits on.</p> <p><b>Action:</b> working to improve and promote links with Dharmic communities, and ensure list of resources include Dharmic traditions.</p> <p><b>Item 7</b> – monitor schools' compliance with their statutory duties and RE standards of RE and collective worship in Surrey schools through their school websites.</p> <p>To focus on this as a SACRE group collectively and collaboratively. PW highlighted this not done universally and considered a great idea by RE Council – nice we are seen as leading in this. RD noted SACRE had done this before and apportioned out a number of school websites to each member to look at.</p> <p>RB noted schools now have to show on their website curriculum information including for RE. PW suggested if we as a SACRE can't find the information could write to the school to flag.</p> <p><b>Action:</b> to set up a monitoring sub-committee to take forward surveying primary and secondary schools' websites and report back to SACRE. PW offered to lead. AT, Chair SH and SI volunteered to help. To source and issue standard list of Surrey schools' websites to use.</p> <p><b>Action:</b> PW offered to do a trial run monitoring school website and send out information to sub-committee with criteria to use on an agreed form.</p> <p><b>Additional priorities highlighted to work on:</b>  <b>Item 11</b> – develop a support package for RE in the secondary phase.</p> <p>PW outlined sub-committee felt would need to be self-funded by schools buying in or utilise extra funds eg. syllabus sale. Need others to be involved to carry it forward to set up eg. Secondary headteacher.</p> <p><b>Action:</b> to take forward developing secondary phase RE support package in March SACRE meeting.</p> <p><b>Item 12</b> – engage with MATs to establish which Academy schools are using the Agreed Syllabus.</p> <p>PW highlighted our links to MATs are quite good and an example of collaborative work unlike some other SACREs which have no links. PW questioned if we know which MATs are using our Agreed syllabus. RB confirmed need to find this out and the best MAT leadership contacts to establish further reach. As a Diocese we have good links with MATs but not sure from Surrey wide view. PW suggested also need list of MATs that are operating in Surrey.</p> <p><b>Action:</b> to obtain MAT lead contacts/operating MATs in Surrey to reach out to. To ask JK at SCC.</p>	<p>RB</p> <p>RB/Sub cttee</p> <p>PW, AT, Chair SH, SI PW</p> <p>SDP Sub cttee</p> <p>PW/RB</p>	<p>Spring 25</p> <p>Ongoing</p> <p>Spring 25</p> <p>Spring 25</p> <p>Spring 25</p> <p>Spring 25</p>
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	<p>PW explained the items highlighted that are beyond the minimum statutory objectives are highly relevant and we should have capacity between SACRE members to do if we schedule them in. Very mindful of capacity issues and the legal remit.</p> <p><b>RB highlighted Item 14 on SDP</b> – promoting relevance of RE and the worldviews approach for life in modern Britain. Recognised a matter arising within our SACRE role is to have a briefing for schools relating to schools have increasing engagement with complex issues and challenge of talking about ‘difference’ as well as things we share. To think about what schools need to not lead to misconceptions and how we as SACRE can look at developing support. PW briefed RE Council has a resource called ‘Resilience – Teaching Contentious Topics’ which we could use.</p> <p><b>Action:</b> RB to look at RE Council resources. RB invited questions – none received.</p> <p><b>Feedback on Hindu Dharma</b> – Chair SH invited RB to update. Hindu Dharma concerns resulted in a priority action identified on the Development Plan when the sub-committee met. RB explained the situation. Things have calmed down and feel less hostile than they were so we can move forward.</p> <p><b>Action:</b> RB to feedback in Spring SACRE meeting about progress with these resources.</p>	RB	Aut 24
12.	<p><b>Self-Evaluation Tool</b> – Due to time unable to cover in this meeting. Chair SH asked SACRE if area to look at.</p> <p><b>Action:</b> SACRE agreed to look at section relating to ‘Agreed syllabus review’ and make agenda item for Spring SACRE meeting.</p>	Chair SH / SACRE	Spring 25
13.	<p><b>AOB</b> Chair SH proposed to consider amendment to Constitution to overcome issues of non-attendance to enable quoracy to conduct business and not cause delays. PW thinks can be done unless SCC has an objection. Every meeting is a public meeting and anyone can attend – can invite and at Chairman’s discretion can take part but can’t vote. Could possibly make provision for things to be added in at later date as a way around. Discussion by SACRE issues non-attendance has caused, how typical it is of other SACREs, how can be dealt with and ensure we follow rules/law around quoracy. RH noted how inclusive we are as a SACRE.</p> <p><b>Action:</b> RB to discuss with SCC possible amendment to Constitution to address Quoracy issues.</p> <p><i>PW left meeting at 4.48pm</i> <i>RD left meeting at 4.52pm</i></p> <p>RN offered contact to follow up for a Group C vacancy. As a private school may not be applicable. SH flagged had union reps that were in private schools as SACRE members.</p> <p><b>Action:</b> RN to follow up contact for Group C vacancy and inform RB/Chair SH.</p>	Chair SH / RB	Spring 25
13.	<p><b>Dates of 2024/25 SACRE Meetings: Spring 12.03.2025 and Summer 25.06.2025.</b> RB highlighted expectations for meeting attendance earlier in meeting. SACRE agreed to make timing for meetings 3.30pm-5.30pm</p> <p><b>Action:</b> Clerk to email SACRE minutes/meeting dates for Spring 12.03.2025 &amp; Summer 25.06.2025</p> <p><i>SS left at 4.58pm</i></p> <p>Chair SH thanked everyone for coming in person or attending online.</p>	Clerk	Dec 24

**The meeting closed at 5.00pm**

Signature:<sup>ii</sup> \_\_\_ Approved by Surrey SACRE Committee / *S Harris* (Chair) \_\_\_\_\_ Date: \_\_12.03.2025\_\_\_\_\_

Minutes to be circulated to:<sup>iii</sup> SACRE Committee, Local Authority SACRE Officers, Diocese and being also published in the public domain via cofeguildford.org.uk

## Summary of Actions<sup>iv</sup> 06/11/2024

Item	Action on	By whom	By when
4.	<p><b>Matters arising:</b></p> <p><b>Action:</b> Chair SH to follow up individuals who are not attending SACRE meetings.</p> <p><b>Action:</b> for future SACRE meetings insist members who are unable to attend to send and prepare an appropriate representative to stand in.</p> <p><b>Action:</b> RB to add the Baha'i concept map to the collection of concept maps</p> <p><b>Action:</b> SM to advise when new Baha'i representative found.</p>	<p>Chair SH</p> <p>Chair SH/Clerk/ SACRE</p> <p>RB</p> <p>SM</p>	<p>Spring 25</p> <p>Ongoing</p> <p>Aut 24</p> <p>Spring 25</p>
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6.	<p><b>Membership Appointments:</b></p> <p><b>Action:</b> Chair SH to draft /send letter to formally notify Ahmadiyya Muslim Community of RN appointment</p>	<p>Chair SH/Clerk</p>	<p>Aut 24</p>
7.	<p><b>Membership updates:</b></p> <p><b>Action:</b> send formal acceptance by Surrey SACRE to London Diocese for JP nomination.</p> <p><b>Action:</b> RB to follow up filling vacancies in group C</p>	<p>Chair SH/Clerk</p> <p>RB</p>	<p>Aut 24</p> <p>Spring 25</p>
8.	<p><b>Understanding Diversity and Worldviews</b></p> <p><b>Action:</b> make understanding diversity and Worldviews agenda item for Spring SACRE meeting</p> <p><b>Action:</b> develop comms for Schools Bulletin on diversity of different faiths</p>	<p>Chair SH</p> <p>RB &amp; SACRE</p>	<p>Spring 25</p> <p>Spring 25</p>
9.	<p><b>National updates:</b></p> <p><b>Action:</b> contact MATS as a way to engage more schools with the Agreed syllabus.</p> <p><b>Action:</b> RB to keep in contact with SCC Legal department and JK who are progressing sale of the syllabus conversation. RB to send details to RH (to cc DB) to follow up with SCC.</p> <p><b>Action:</b> LM to send NASACRE update/login details out with minutes post meeting.</p>	<p>RB</p> <p>RB/RH</p> <p>Clerk</p>	<p>Spring 25</p> <p>Spring 25</p> <p>Aut 24</p>
10.	<p><b>Local updates:</b></p> <p><b>Action:</b> RB to take away and follow up on suggestions from teachers for CPD training and George Abbot interfaith week. Chair SH offered to set up a zoom interview at Synagogue with SACRE members as a trial video resource.</p> <p><b>Action:</b> RB to email SACRE members to volunteer attendance on Surrey Healthy Schools Initiative steering group.</p>	<p>RB/Chair SH</p> <p>RB</p>	<p>Spring 25</p> <p>Aut 24</p>
11.	<p><b>SACRE Development Plan:</b></p> <p><b>Action:</b> RB to send out updated SDP with Autumn term actions.</p> <p><b>Action:</b> working to improve and promote links with Dharmic communities, and ensure list of resources include Dharmic traditions</p> <p><b>Action:</b> RB to feedback in Spring SACRE meeting about progress with resources.</p> <p><b>Action:</b> to set up a monitoring sub-committee to take forward surveying primary and secondary schools' websites and report back to SACRE. PW to lead with AT, Chair SH and SI. To source/issue standard list of Surrey schools' websites to use.</p> <p><b>Action:</b> PW to do a trial run monitoring school website and send out information to sub-committee with criteria to use on an agreed form.</p> <p><b>Action:</b> to take forward developing secondary phase RE support package in March SACRE meeting.</p> <p><b>Action:</b> to obtain MAT lead contacts/operating MATs in Surrey to reach out to. To ask JK at SCC.</p> <p><b>Action:</b> RB to look at RE Council resources.</p>	<p>RB</p> <p>RB/Sub cttee</p> <p>RB</p> <p>PW, AT, Chair SH, SI</p> <p>PW</p> <p>SDP Sub cttee</p> <p>PW/RB</p> <p>RB</p>	<p>Spring 25</p> <p>Ongoing</p> <p>Spring 25</p> <p>Spring 25</p> <p>Spring 25</p> <p>Spring 25</p> <p>Spring 25</p> <p>Spring 25</p> <p>Aut 24</p>

12.	<b>SACRE Self-Evaluation Tool:</b> <b>Action:</b> SACRE agreed to look at section relating to 'Agreed syllabus review' and make agenda item for Spring SACRE meeting.	Chair SH/SACRE	Spring 25
13.	<b>AOB/Meeting dates:</b> <b>Action:</b> RB/Chair SH to discuss with SCC possible amendment to Constitution to address Quoracy issues. <b>Action:</b> RN to follow up contact for Group C vacancy and inform RB/Chair SH. <b>Action:</b> Clerk to email SACRE meeting invites for Spring 12.03.2025 & Summer 25.06.2025	RB/Chair SH  RN Clerk	Spring 25  Spring 25 Dec 24